



South Dakota
Department of
Social Services

**South Dakota Board of
Social Work Examiners**
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**DRAFT MEETING AGENDA
TELECONFERENCE**
South Dakota Board of Social Work Examiners
April 8, 2022-12:00PM CT/11:00AM MT

The public is invited to attend the meeting via teleconference. Please call the switchboard at (866) 410-8397, key in the access code 5805740042. If you need assistance (605) 642-1600.

Member Listing:

1. Karen Chesley, CSW-PIP, President
2. Michael Forgy, CSW-PIP, Secretary/Treasurer
3. Jennifer Gray, CSW-PIP, Member
4. Sharon Stratman, SW, Member
5. Susan Kornder, CSW-PIP, Member
6. Kim Brakke, Lay Member
7. Bonnie Untereiner-Bjork, Lay Member
8. Vicki Isler, Ed.D., BCBA-D-Applied Behavior Analyst Committee
9. Amber Bruns, MS, BCBA-Applied Behavior Analyst Committee
10. Lisa Stanley, DVM, Lay Member-Applied Behavior Analyst Committee

Purpose: The Board protects the health and safety of the consumer public by licensure of qualified persons, enforcement of the statutes, rules and regulations governing the practice of social work, including the appropriate resolution of complaints.

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1. Call to Order/Welcome and introductions
 2. Roll Call
 3. Corrections or additions to the agenda
 4. Approval of the agenda
 5. Public Comment at 12:05 p.m.- *5 minutes for the public to address the Board*
 6. Approval of the minutes from February 10, 2022
 7. FY Financial Update
 8. ABA Updates
 9. ABA Potential Legislation
 10. Discussion on out-of-state CSW-PIP Applicant Approvals
 11. 2022 ASWB Education Meeting – April 29th and 30th – Chicago, Illinois
 12. Executive Session Pursuant to SDCL 1-25-2
 - a. Complaints/investigations
 - #272
 - #274
 - #275

- b. CSW-PIP Contract approvals
- 13. CSW-PIP Applicant Approval Report
- 14. Any other business coming in between date of mailing and date of meeting
- 15. Adjourn

OFFICIAL BOARD MINUTES
Teleconference

February 10, 2022-12:00PM CST / 11:00 AM MST

Members Present:

Karen Chesley, President
Michael Forgy, Secretary/Treasurer
Jennifer Gray, Member
Sharon Stratman, Member
Bonnie Bjork, Lay Member

Members Absent:

Kim Brakke, Lay Member
Susan Kornder, Member

Others Present: Carol Tellinghuisen, Executive Secretary; Brooke Tellinghuisen-Geddes, Executive Assistant; Abby Rehorst, Executive Assistant; Vicki Isler, Amber Bruns, Lisa Stanley ABA Advisory Committee Members; Ryan Loker, Special Assistant Attorney General, DSS; Marilyn Kinsman, Senior Policy Analyst, Department of Social Services; Dave Mendel, NASW.

Call to Order/Welcome and Introductions: Chesley called the meeting to order at 11:00 a.m. MST. Chesley welcomed Bjork to the Board as the new lay member and the Board made introductions.

Roll Call: Chesley requested Tellinghuisen-Geddes call the roll. Chesley, yes; Forgy, yes; Gray, yes; Stratman, yes; Bjork, yes. A quorum was present.

Corrections or additions to the agenda: None.

Approval of the agenda: Forgy made a motion to approve the agenda. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Public Comment: None.

Approval of the Minutes from Board meeting December 10, 2021: Forgy made a motion to approve the minutes from December 10, 2021. Gray seconded the motion. **MOTION PASSED** by unanimous voice vote.

FY Financial Update: Tellinghuisen-Geddes reported fiscal year-to-date figures as of December 31, 2021: revenue of \$103,494.71, expenses of \$61,501.39, and cash balance of \$312,180.18.

ABA Updates: None.

Election of Officers: Stratman made a motion to keep the current slate of officers with Chesley as President and Forgy as Secretary/Treasurer. Gray seconded the motion. **MOTION PASSED** by unanimous voice vote.

Legislative Updates: Loker stated that he has not seen any bills during the legislative session that would impact the Board.

Lake Area Tech Associate's Programs for SWA Licensure: Forgy relayed his research and findings regarding Lake Area Tech's associate of science degree for the social work associate license to the Board. Forgy made a motion to approve Lake Area Tech's Associate of Science degree as sufficient to apply for the social work associate license with the recommendation that Lake Area Tech consider adding further courses specific to social work to their curriculum. Gray seconded the motion. **MOTION PASSED** by unanimous voice vote.

2022 ASWB Education Meeting – April 29th and 30th – Chicago Illinois: It was agreed that any interested Board members would reach out to the Board office to coordinate attendance.

Executive Session Pursuant to SDCL 1-25-2: Gray made a motion to enter executive session at 11:17 a.m. MST. Forgy seconded the motion. **MOTION PASSED** by unanimous voice vote. Bruns, Isler, Stanley, Kinsman and Mendel exited the meeting. The Board exited executive session at 11:27 a.m. MST.

Executive Secretary Contract Renewal: Forgy made a motion to increase the amount of the Executive Secretary Contract consistent with the State cost-of-living increase this year. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Complaints/Investigations: Rehorst advised that complaint #272 and #274 are both pending.

CSW-PIP Supervision Contracts: Forgy made a motion to approve the following contracts. Stratman seconded the motion.
MOTION PASSED by unanimous voice vote.

Boesem, N.: Supervision with Satterwhite beginning January 31, 2022;

Baker, M.: Supervision with Kurniawan beginning on February 1, 2022;

Ballard, J.: Supervision with VanOverschelde beginning on January 25, 2022;

Claeys, L.: Supervision with VanOverschelde beginning on January 25, 2022;

Severson, B.: Supervision with Brockberg-Robertson beginning on February 1, 2022;

Wensmann, K.: Supervision with Marx beginning on January 10, 2022;

McCarthy, L.: Supervision with Kornder beginning on January 6, 2022;

Hanlon, L.: Supervision with Gangle beginning on December 27, 2021;

Page, S.: Supervision with Laidlaw beginning on December 27, 2021;

Schaeffer, A.: Supervision with Shepherd beginning on January 1, 2022;

Apau, V.: Supervision with Frankenstein beginning on December 13, 2021;

Apau, V.: Supervision with Gangle beginning on December 13, 2021;

Cook, P.: Supervision with Perkinson beginning on December 9, 2021;

Pearson, M.: Supervision with Henning beginning on December 8, 2021;

Grover, E.: Supervision with Johnson beginning on January 26, 2022.

CSW-PIP Applicant Approvals: The following applicants were approved for CSW-PIP licensure by Chesley. Forgy made a motion to ratify the following applicants as approved by Chesley. Bjork seconded the motion. **MOTION PASSED** by unanimous voice vote.

Anderson, Emily
Blumhardt, Kerstin
Dlugos, Lacey
Fuller, Anissa
Goodman, Rebecca
Hnatov, Elyssa
Inman, Michael
Koning, Jennifer
Simpson, Michal
Skjonsberg, Allie
Wolszon, Robert

Applicant Request: Forgy made a motion to deny the applicant request to remove the exam requirement from licensure. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote.

Any other business coming in between date of mailing and date of meeting: There was no other business.

Gray made a motion to adjourn at 11:40 a.m. MST. Stratman seconded the motion. **MOTION PASSED** by unanimous voice vote

Respectfully submitted,

Carol Tellinghuisen

Carol Tellinghuisen
Executive Secretary

1-27-1.17. Draft minutes of public meeting to be available—Exceptions—Violation as misdemeanor. The unapproved, draft minutes of any public meeting held pursuant to § 1-25-1 that are required to be kept by law shall be available for inspection by any person within ten business days after the meeting. However, this section does not apply if an audio or video recording of the meeting is available to the public on the governing body's website within five business days after the meeting. A violation of this section is a Class 2 misdemeanor. However, the provisions of this section do not apply to draft minutes of contested case proceedings held in accordance with the provisions of chapter 1-26.

BOARD OF SOCIAL WORK EXAMINERS
EXPENDITURE SUMMARY REPORT
FOR MONTH ENDING 02/28/22

COMP	ACCOUNT	BGDT YEAR	GRANT YEAR	ACCOUNT DESCRIPTION	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	5205320	0	0	PRINTING-COMMERCIAL	0893000	719		2022	08	\$ 1,107.75	\$ -
6503	5205350	0	0	POSTAGE	0893000	719		2022	08	\$ 10.94	\$ -
6503	5101010	0	0	F-T EMP SAL & WAGES	0893000	719		2022	08	\$ 2,434.72	\$ 51.03
6503	5101030	0	0	BOARD & COMM MBR'S FEES	0893000	719		2022	08	\$ 1,620.00	\$ -
6503	5102010	0	0	OASD-EMPLOYER'S SHARE	0893000	719		2022	08	\$ 305.23	\$ 3.80
6503	5102020	0	0	RETIREMENT-ER SHARE	0893000	719		2022	08	\$ 146.10	\$ 3.06
6503	5102060	0	0	HEALTH/LIFE INS.-ER SHARE	0893000	719		2022	08	\$ 335.31	\$ 7.03
6503	5102080	0	0	WORKER'S COMPENSATION	0893000	719		2022	08	\$ 16.27	\$ 0.43
6503	5102090	0	0	UNEMPLOYMENT COMPENSATION	0893000	719		2022	08	\$ 0.13	\$ -
6503	5204030	0	0	LEGAL DOCUMENT FEES	0893000	719		2022	08	\$ 43.25	\$ -
6503	5204090	0	0	MANAGEMENT CONSULTANT	0893000	719		2022	08	\$ 64,287.24	\$ 7,277.33
6503	5204130	0	0	OTHER CONSULTING	0893000	719		2022	08	\$ 4,465.00	\$ 917.50
6503	5204201	0	0	BFM CENTRAL SERVICES	0893000	719		2022	08	\$ 1,079.73	\$ -
6503	5204204	0	0	RECORDS MGMT SERVICES	0893000	719		2022	08	\$ 202.50	\$ -
6503	5204207	0	0	HUMAN RESOURCES SERVICES	0893000	719		2022	08	\$ 732.78	\$ 84.48
6503	5204510	0	0	RENTS-OTHER	0893000	719		2022	08	\$ 2,700.00	\$ 300.00
6503	5204530	0	0	TELECOMMUNICATIONS SRVCS	0893000	719		2022	08	\$ 101.90	\$ -
										\$ 79,588.85	\$ 8,644.66

BOARD OF SOCIAL WORK EXAMINERS
 REVENUE SUMMARY
 FOR MONTH ENDING 02/28/22

COMP	ACCOUNT	BDGT YEAR	GRANT YEAR	CENTER	FUND SRC	SUB FUND	FISCAL YEAR	FISCAL MONTH	YTD AMOUNT	MTD AMOUNT
6503	4293000	0	0	0893000	719		2022	08	\$ 118,895.00	\$ 2,580.00
6503	4920045			0893000	719		2022	08	\$ 3,651.64	\$ -
6503	4950000	0	0	0893000	719		2022	08	\$ 459.02	\$ (171.01)
									\$ 123,005.66	\$ 2,408.99

FOR MONTH ENDING 02/28/22

\$ 313,603.67